NAGAR PARISHAD BAXWAHA

AUDIT REPORT- FINANCIAL YEAR 2023-24

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REPORT CONTENT

14/11/24

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INDEPENDENT AUDITOR'S REPORT

To the Stakeholders of NAGAR PARISHAD BAXWAHA

1. **Report on the Financial Statements**

We have audited the accompanying financial statements of NAGAR PARISHAD BAXWAHA ("the ULB"), which comprise the Receipt & Payment Account, Income & Expenditure Account and Balance Sheet for the year then ended, and other explanatory information.

2. **Management's Responsibility for the Financial Statements**

The ULB's Management is responsible for the matters with respect to the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the ULB in accordance with the provisions of Madhya Pradesh Municipalities Act, 1961 and accounting principles generally accepted in India, including the Municipal Accounting Manual ("the Manual") and Accounting Standards applicable to the Urban Local Bodies. This responsibility also includes maintenance of adequate accounting records in accordance with the Municipal Accounting Manual for safeguarding of the assets of the ULB and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error .

3. **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit.

We have taken into account the Municipal Accounting Manual, the accounting and auditing standards and matters which are required to be included in the audit report as per the letter issued by Directorate, Urban Administration & Development, M.P., Bhopal in this regard. The Commissioner/CMO has not directed us to perform audit of any other section in his office in addition to the above scope.

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We conducted our audit in accordance with the Standards on Auditing issued by Institute of Chartered Accountants of India. Those Standards requires that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the ULB's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the ULB's officers, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.

4. Qualified Opinion

In our opinion and to the best of our information and according to the explanations given to us, except for the effects of the matter described in the report attached below, the Receipt & Payment Account, Income & Expenditure Account and Balance Sheet annexed to this report give true and fair view of financial transactions affected by ULB and recorded these transactions in cash book for the financial year ending as on 31st March, 2024.

5. Basis for Qualified Opinion

The details which form the basis of qualified opinion are reported in the Annexure 1 and Annexure 2 annexed to this report.

6. Emphasis of Matters

We draw attention to the following matters reported in Annexure - 2, annexed to this report.

a) Accounts prepared as per the Manual in lieu of accounting standards for local bodies as issued by Institute of Chartered Accountants of India.

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b) Revenue department's records related to recovery of revenue taxes and other revenue dues has differences with accounting records maintained by accounting department.
c) Non-maintenance or incomplete registers as prescribed under manual and mentioned at point 3 of annexure 2.
d) Non verification of challans related to EPF, TDS on GST and TDS-Income Tax deposited, as same has not been made available to us by the ULB.

Our opinion is not modified in respect of these matters.

7. **We further report that:**

a) We have sought and, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph above, obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;
b) Except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph above, in our opinion proper books of account as required by Municipal Accounting Manual have been kept by the ULB so far as appears from our examination of those books.
c) The Receipt & Payment Account, Income & Expenditure Account and Balance Sheet deal with by this Report are in agreement with the books of account.
d) Except for the matter described in the Basis for Qualified Opinion paragraph above, the Receipt & Payment Account, Income & Expenditure Account and Balance Sheet comply with the Municipal Accounting Manual and Accounting Standards applicable to the Urban Local Bodies.
e) The matter described in the Basis for Qualified Opinion paragraph above, in our opinion, may have an adverse effect on the functioning of the ULB.
f) The qualification relating to the maintenance of accounts and other matters connected therewith are as stated in the Basis for Qualified Opinion paragraph above.

Date:16/09/2024
UDIN: 24418806BKDFMY2677

For Patidar & Associates
Chartered Accountants

PATIDAR & ASSOCIATES FRN-012264C Chartered Accountants

CA Neelesh Patidar
(Partner)
MRN – 418806

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Annexure '1'

Report on Internal Financial Controls over Financial Reporting

1. Report on the Internal Financial Controls of the ULB ("the ULB")

We have audited the internal financial controls over financial reporting of NAGAR PARISHAD BAXWAHA ("the ULB") as of March 31, 2024 in conjunction with our audit of the financial statements of the ULB for the year ended on that date.

2. Management's Responsibility for Internal Financial Controls

The ULB's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the ULB. These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to ULB's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required in accordance with the Madhya Pradesh Municipalities Act, 1961 including the Municipal Accounting Manual and accounting principles generally accepted in India applicable to the Urban Local Bodies.

3. Auditors' Responsibility

Our responsibility is to express an opinion on the ULB's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the Guidance Note") and the Standards on Auditing, to the extent applicable to an audit of internal financial controls, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively in all material respects.

Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting,

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assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion on the ULB's internal financial controls system over financial reporting.

4. Meaning of Internal Financial Controls Over financial Reporting.

A ULB's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A ULB's internal financial control over financial reporting includes those policies and procedures that

a) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the ULB;

b) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the ULB are being made only in accordance with authorizations of management and officers of the ULB; and

c) Provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the ULB's assets that could have a material effect on the financial statements.

5. Inherent Limitations of Internal Financial Controls Over Financial Reporting

Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

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6. Qualified opinion

According to the information and explanations given to us and based on our audit, the following material weaknesses have been identified as at March 31, 2024:

a) The ULB did not have an appropriate internal financial control system over financial reporting since the internal controls adopted by the ULB did not adequately consider risk assessment, which is one of the essential components of internal control, with regard to the potential for fraud when performing risk assessment

b) The ULB did not have an appropriate internal control system for tax and user charges collection, tax demand evaluation, which could potentially result in the ULB recognizing revenue without establishing reasonable certainty of ultimate collection.

c) The ULB did not have an appropriate internal control system for inventory with regard to receipts, issue for production and physical verification. Further, the internal control system for identification and allocation of overheads to inventory was also not adequate. These could potentially result in material misstatements in the ULB's trade payables, consumption, inventory and expense account balances.

d) The ULB did not have an appropriate internal control system for fixed asset with regard to purchase, construction, transfer and physical verification. Further, the internal control system for identification and allocation of overheads to fixed asset was also not adequate. These could potentially result in material misstatements in the ULB's grants, payable to contractors, tax and other statutory dues, fixed assets, capital work in process and accumulated depreciation account balances.

A 'material weakness' is a deficiency, or a combination of deficiencies, in internal financial control over financial reporting, such that there is a reasonable possibility that a material misstatement of the ULB's annual or interim financial statements will not be prevented or detected on a timely basis.

In our opinion, because of the effects/possible effects of the material weaknesses described above on the achievement of the objectives of the control criteria, the ULB has not maintained adequate internal financial controls over financial reporting and such internal financial controls over financial reporting were not operating effectively as of March 31, 2024 based on the criteria established by the ULB.

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We have considered the material weaknesses identified and reported above in determining the nature, timing, and extent of audit tests applied in our audit of the March 31, 2024 financial statements of the ULB, and these material weaknesses do not affect our opinion on the financial statements of the ULB.

For Patidar & Associates
Chartered Accountants

Date: 16/09/2024

PATIDAR & ASSOCIATES FRN-012264C Chartered Accountants

CA Neelesh Patidar
Partner
MRN – 418806

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Annexure '2'

The Annexure referred to in paragraph 5 & 6 of Our Report:

1. **Audit of Revenue**

1) The auditor is responsible for audit of revenue from various sources.
Revenue from own sources, Tax & non-tax, were received by the ULB during the year and recorded in the cashbook. The nature of the revenues were checked on sampling basis.

2) He is also responsible to check the revenue receipts from the counter files of receipt book and verify that the money receipt is duly deposited in respective bank account.
The counter foils or revenue receipts were made available to us for verification. It was informed to us that the revenue/tax collector/officer directly deposits the amount collected with main cashier at the cash counter, who in turn deposit this amount directly to the bank account. A register is being maintained by revenue/tax collector/officer from which collected amount move into cashier cash book . A detailed statement containing outstanding demand and tax collected during the year was provided to us by the concerned department duly certified by the concerned officer.

3) Percentage of revenue collection increase or decrease in various heads in property tax, samekitkar, shikshaupkar, nagriyavikasupkar, and other tax compared to previous year shall be part of report.
Details are given in Annexure C attached to this report.

4) Delay beyond 2 working days shall be immediately brought to the notice of commissioner/CMO.
No such instances were noticed during the test check of entries conducted by us except the circumstances like public holidays, government or local holidays etc.

5) The entries in Cash book shall be verified.
We have verified the entries in cash book on test check basis having receipts & payment amounts. However, due to quantum of transactions and inherent limitation of audit we cannot provide our absolute assurance on the entries of the cash book. It is generally recommended that entries of the cash book should be duly supported by necessary documentary evidences and authorizations.

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6) The auditor shall specifically mention in the report the revenue recovery against the quarterly and monthly targets any lapses in revenue recovery shall be a part of the report.
No details with respect to quarterly & monthly targets set for the FY 2023-24 & the revenue recovery against such targets were made available to us. Hence, it was not possible for us to report the revenue recovery against the quarterly and monthly targets.
During our verification of revenue registers we observed huge outstanding from past several years, below mentioned are few cases

In case of property tax

List of few pendency's of taxes from long time has been listed below:

Name Of Owner	Arrears Demand	Current Demand	Total
Indu Khan	4,780.00	774.00	5,554.00
Keshari Singh	2,614.00	1,054.00	3,668.00
Kalayan Singh	713.00	464.00	1,177.00
Shubhash Chandra Jain	4,102.00	2,375.00	6,477.00
Jahir Udin	4,140.00	4,649.00	8,789.00

6% p.a. surcharge and penalty on late payment of Property tax.

In case of Shop Rent

List of few long time pending cases were listed below:

Name Of Owner	Arrears Demand	Current Demand	Total
Suresh Chandra Jain	-	5,136.00	5,136.00
Rajkumar Jain	2,334.00	5,136.00	7,470.00
Dasrath Ahirwar	-	6,312.00	6,312.00
Ram Prashad	6,000.00	7,500.00	13,500.00
Pawan Tiwari	6,000.00	7,500.00	13,500.00

10% p.a. surcharge and penalty on late payment of Shop Rent

7) The auditor shall verify the interest income from FDR's and verify that interest is duly and timely accounted for in cash book.
As explained by the ULB there are no FDR's during the year with the ULB under investments, hence we could not comment over interest income from FDR's and verify that interest is duly and timely accounted for in cash book.

8) The case where, the investments are made on lesser interest rates shall be brought to the notice of the Commissioner/CMO.

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As informed by the ULB, it does not possess any investment, during the year and hence we cannot comment over the investments that are made on lesser interest rates.

2. **Audit of Expenditure:**

1) The auditor is responsible for audit of expenditure under all the schemes.
   Expenditures were recorded in the cashbook on payment basis and on due and payment basis in the financial statement prepared by the ULB. The expenditures were duly categorised depending upon their nature and authorizations. Verification of expenditure has been done test check basis.

2) He is also responsible for checking the entries in cash book and verifying them relevant vouchers.
   We have verified the entries in cash book on test check basis which were supported by relevant vouchers/note sheets. However, considering the bulk quantum of entries and the weak internal control procedures, the discrepancies in the entries of cash book cannot be ruled out. Test checked vouchers revealed below mentioned instances.

Name of the party	Purpose	Amount	Remarks
Adhikari /karmchari	Nov. month salary	8,36,538.00	Date and Voucher no is not provided
Tiwari Tent House	Lights and tent	24,809.00	Seal and sign, voucher no. of ulb is not mantion

   ULB have not provided challans and returns for payment of statutory dues to the Government. However ULB has explained that same had been duly deposited on or before the due date. Non-compliance of tax provision attract statutory penalty.

3) He should also check monthly balance of the cash book and guide the accountant to rectify errors, if any.
   No issue of any difference in test check totalling amount was noticed in course of our verification.

4) He shall verify that the expenditure for a particular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of the Commissioner / CMO.

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Details relating to deviation of expenditure, if any, of particular scheme is specified at sub point 4 of point 6.

5) He shall also verify that the expenditure is accordance with the guideline, directives, acts and rules issue by Government of India/ State Government.
As explained to us, ULB follows the necessary guidelines, directives, acts and rules issued by Government of India and State Government. However, ULB didn't provided such directives with written confirmation and hence it was not possible for us to verify the expenditures in accordance with such guidelines etc.

6) During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent authority and shall be limited to the administrative and financial limits of the sanctioning authority.
We have verified the expenditure on test check basis and it was found that such expenditure were duly supported by financial and administrative sanctions accorded by competent authority. ULB follows the hierarchy of sanctions and approvals depending upon the nature of the transactions and financial limits.

7) All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observation shall be ensured during the audit. Non-compliance of audit paras shall be brought to the notice of Commissioner / CMO.
No such instances were noticed during the test check of such entries conducted by us.

8) The auditor shall be responsible for verification of scheme wise/ project wise Utilization Certificate (UC's). UC's shall be tallied with the Receipt & Payment Account, Income & Expenditure Account and Balance Sheet and creation of Fixed Asset.
Utilization certificates of various schemes for verification of scheme wise project/ wise Utilization Certificate (UCS) were not provided to us by the ULB. Hence same cannot be commented upon.

We are unable to verify the details of capitalization of expenditure since there is neither any proof available nor completion of work from respective department. There is no cross check mechanism exist to ensure the completion of project except payment of final bill. It is suggested that a proper internal control system should be

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framed to identify the fixed asset and its recognition in fixed asset register and books of account of the ULB

9) He shall verify that all temporary advances of other than employees have been fully recovered.
As explained by the ULB there are no temporary advances during the year. However, the opening balance sheet contains some advances, the bifurcated details for the same were not made available to us for verification.

3. **Audit of Book Keeping**

1) The auditor is responsible for audit of the books of accounts as well as stores.
As per the information and explanation provided to us by the management of the ULB and on perusal of books of accounts, it was noticed by us that the ULB has not maintained or provided for verification the Fixed Asset Registers, Security Deposit Registers, Register of Retention Money, Register of Settlement of Contractor / Supplier Bills all the required books of accounts as prescribed under MP MAM

2) He shall verify that all the books of accounts and stores are maintained as per Accounting Rules applicable to the Urban local Bodies. Any discrepancies shall be brought to the notices of Commissioner / CMO.
Stores registers were provided for verification. The issues relating to balancing and closing values of stock items were duly intimated to the concerned person in charge.

3) The auditor shall verify advance register and see that all the advance to employees are timely recovered according to the condition of advance. All the case of non-recovery shall be specifically mentioned in audit report.
As per the information and explanation provided to us by the management of the ULB, no advances were made during the year nor any standing at the close of the financial year. Hence, it is not possible for us to verify the cases of timely recovery of advances, if any.

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4) Bank reconciliation statement (BRS) shall be verified from the records of ULB and the bank concerned. If bank reconciliation Statement are not prepared the auditor will help in the preparation of BRS's
Bank Reconciliation is provided to us by the ULB with the opening balance differences. Such BRS has been made part of the financial statements as annexed with this report

5) He shall be responsible for verifying the entries in the Grant register. The receipts and payment of grants shall be duly verified from the entries in cash book.
Grant registers were made available to us. The receipts and utilisation of grants during the year were reconciled with the financial statement. A summarised statement of grants maintained by the ULB has been provided to us and same has been provided in the point 6(1) of this report.

6) The auditor shall verify the fixed assets register from other records and discrepancies shall be brought to the notices of Commissioner / CMO.
Fixed asset registers were not provided to us for verification. Therefore we are not able to verify the same and comment upon whether it is complete and correctly balanced.

7) The auditor shall reconcile the account of receipt and payment especially for project funds.
The entries and transactions for the scheme cashbooks were duly consolidated in the financial statements prepared by the ULB. Scheme fund operated through PFMS are directly accounted from such PFMS bank statements and cashbooks.

4. Audit of FDR

1) The auditor is responsible for audit of all fixed deposits and term deposits.
The ULB, as explained to us, does not held fixed deposit and term deposit during the year. Hence, we could not comment over the same.

2) It shall be ensured that proper record of FDR's are maintained and renewals are timely done.
As provided above, ULB does not held FDR's and hence we could not comment over timely renewals.

3) The case where FDR'S / TDR are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner / CMO.

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As per the explanation provided above by the ULB, it does not held FDR's/TDR during the year. Hence we cannot comment over case where FDR'S / TDR are kept at low rate of interest than the prevailing rate.

4) Interest earned on FDR/TDR Shall be verified from entries in the cash book.
As provided above, the ULB does not have FDR/TDR and hence interest entries on FDR/TDR could not be commented upon.

5. **Audit of Tenders / Bids**

1) The auditor is responsible for audit of all tenders / bids invited by the ULB.
Tender related documents were provided to us on test check basis. On verification of produced documents we can conclude that procedure of tendering was followed by the ULB.

Online bids were asked and for that newspaper publications were made. Bids were finalised on the basis of L1, L2 & L3 criterion. Agreements were made with the successful bidder. FDR in form of Security deposits were kept from the selected bidder.

2) He shall check whether competitive tendering procedures are followed for all bids.
Tender related documents were provided to us on sampling basis, and except few minor irregularities we found them complete and appropriate. Competitive tendering procedures were followed for all bids.

3) He shall verify the receipts of tender fee / bid processing fee / performance guarantee both during the construction and maintenance period. Tender related documents were provided on test check basis, and we have verified the receipts of tender fee / bid processing fee / performance guarantee etc. No major irregularities were found during our verification in the produced documents.

4) The bank guarantees, if received in lieu of bid processing fee / performance guarantee shall be verified from the issuing banks.
No such bank guarantees were produced before us for verification.

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5) The conditions of BG shall also be verified; any BG with any such condition which is against the interests of the ULB shall be verified and brought to the notice of Commissioner/CMO.
No such bank guarantees were produced before us for verification. Therefore, it is not possible for us to comment on the conditions of BG.

6) The cases of extension of BG shall be brought to the notice of Commissioner / CMO. Proper guidance to extend the BC's shall also be given to ULB
No such bank guarantees were produced before us for verification. Therefore, it is not possible for us to comment on the conditions/extensions of BG.

7) The contract closure shall also be verified by the auditor.
No contract closure documents were made available to us for verification.

6. Audit of Grants and Loans

1) The auditor is responsible for audit of grants given by Central Government and its utilization.
Grant from Central government & centrally sponsored scheme received and its utilisation were made in the books of accounts of the ULB. The details for grants classified, by the ULB, under Central government/centrally sponsored scheme head are as follows:

Grants	Opening Balance	Received	Utilized	Closing Balance
15th Central Finance Commission	-	45,41,630.00	45,41,630.00	-
Grant GoI-RAY/HFA	-	7,06,15,000.00	7,06,15,000.00	-
MPLAD (Local Area Development Funds)	-	2,78,500.00	29,000.00	2,49,500.00
Nulm Pfms	-	1,87,859.00	1,87,859.00	-
Grant GoI-NULM	-	1,60,151.00	1,60,151.00	-
Grant- GoI-Swach bharat Abhiyan	34,38,000.00		34,38,000.00	-

*15th finance grant and mulbhoot suvidha grant balancing has not been done in the grant register.

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2) He is responsible for audit of grants received from State Government and its utilization.
Grant from state government received and its utilisation were made in the books of accounts of the ULB. The details for grants classified, by the ULB, under state government head are as follows:

Grants	Opening Balance	Received	Utilized	Closing Balance
Grants From State Finance Commission	-	38,13,000.00	38,13,000.00	-
Grants for Road Development	16,24,000.00	16,23,972.00	19,94,673.00	12,53,299.00
Grant Go Mp Mulbhoot	-	23,88,192.00	23,88,192.00	-
Grant GoMP-Special For Kayakalp	31,00,000.00	19,00,000.00	50,00,000.00	-
Grant GoMP-Special For SDMF	-	48,00,000.00		48,00,000.00
Grant GoMP-Special Fund for ULBs	-	12,00,000.00		12,00,000.00
Vidhyak Nidhi Bhawan Nirman	15,50,000.00			15,50,000.00
Vidhyak Nidhi Boundry Wall	1,11,000.00			1,11,000.00
CM Adhosanrachna for Road Nirman	20,00,000.00		17,27,430.00	2,72,570.00
CM Adhosanrachna for Bhawan Nirman	15,00,000.00		15,00,000.00	-
Other Grants(Teachers Remuneration)	8,000.00			8,000.00
Bhartiya Swatchta Mission	-	17,65,998.00	17,65,998.00	-
Special Purpose Fire Vehicle	9,37,500.00	9,37,500.00	18,75,000.00	-
Special Purpose Statidum Nirman	3,00,00,000.00		1,36,77,328.00	1,63,22,672.00
special purpose talab sanrakshan	31,27,000.00		13,79,300.00	17,47,700.00
Grant-Gomp-Sambal Yojna	-	80,000.00	80,000.00	-

3) He shall perform audit of loans provided for physical infrastructure and its utilization. During his audit the auditor shall specifically comment on the revenue

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mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non-generation of revenue.

ULB has loan outstanding from HUDCO for under CM adhosanrachna scheme, where the ULB made repayment of loan quarterly along with the interest amount for their part of the loan amount and the balance loan is directly repaid from the octroi receivable to ULB for the year. ULB has no information for the loan amount repaid directly from octroi. Also, the register or records for the utilisation of loan and whether the asset created out of the loan has generated the desired revenue or not were not maintained to express out comment over possible reason for non-generation of desired revenue.

Interest Payment by ULB	**Principal Payment by ULB**	**Total Payment**
1,49,138.00	2,50,000.00	3,99,138.00

Closing Balance at year end: Rs. 1,80,70,768

4) The auditor shall specifically point out any diversion of funds from capital receipts/ grants/ bans to revenue expenditure.

As per the information made available to us, and as per our verification, instances of diversion of funds from one grant account to another have not been noticed. However, due to inherent limitation of internal controls over financial reporting possibilities of fund diversion cannot be ruled out completely.

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Other Audit Observations

1. Non recovery of taxes

Urban Local Bodies (ULB) earns revenue from their own resources through taxes, rent, fees, issue of licenses etc. In test check of records as of 31 March 2024 a sum of Rs 26.36 Lakhs (as shown in Table Below) plus Interest & Penalties were outstanding against the taxpayers, although the ULBs had powers under section 165 of Madhya Pradesh Municipalities Act, 1961 to approach a Magistrate to seek orders for recovery by distress and sale of any movable property of attachment and sale of immovable property belonging to defaulters, however they had not invoked these power to recover the outstanding taxes. Failure to invoke its powers resulted in non-recovery of outstanding taxes and resource crunch, leading to hindrance in development works.

Non Recovery of dues *(Amount in Lakhs)*

Sl. No.	Revenue Head	Previous year's recoverable as on 01/04/2023	Received From Previous Dues	Un-Recovered Due for More than a Year	Current Year Demand	Current Year's Recovery	Un-Recovered due of Current Year	Total Recovery	Total un-recovered amount
1	Sampatti Kar	2.45	1.75	0.70	3.97	0.95	3.02	2.70	3.72
2	Samekit Kar	5.72	0.81	4.91	2.49	0.42	2.07	1.23	6.98
3	Nagar Vikas Upkar	1.62	0.43	1.19	1.17	0.29	0.88	0.72	2.06
4	Siksha Upkar	1.28	0.22	1.06	0.09	0.05	0.04	0.27	1.11
5	Shop Rent	0.63	0.46	0.16	6.87	3.34	3.53	3.81	3.69
6	Water Tax	8.64	1.29	7.35	1.49	0.04	1.45	1.33	8.80
	Total	**20.34**	**4.96**	**15.37**	**16.08**	**5.09**	**10.98**	**10.06**	**26.36**
	Total Un-Recovered amount								**26.36**

The above recovery figures are taken from wasooli patrak provided by the Revenue department of the Parishad.

14/11/24
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Date: 16/09/2024

For Patidar & Associates
Chartered Accountants

PATIDAR & ASSOCIATES FRN-012264C Chartered Accountants

CA Neelesh Patidar
Partner
MRN – 418806

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Reporting on Audit Paras for Financial Year 2023-24

Name of ULB: NAGAR PARISHAD BAXWAHA

Name of Auditor: **PATIDAR & ASSOCIATES, CHARTERED ACCOUNTANTS**

S. no.	Parameters	Description	Observation in brief	Suggestions
2	Audit of Expenditure	Verification of Expenditures are as per guidelines, directives, and rules under all schemes and entries of expenditures in cash book, Diversion of Funds, financial propriety of expenditures, scheme project wise utilisation certificate.	Observations were listed in brief in point no. 2 of annexure 2 of audit report attached	Scheme wise utilisation certificates should be prepared in reconciliation with grant register. All the directives & rules under all the schemes should be well documented for ready references.
3	Audit of Book keeping	Verification of books of accounts and stores are maintained as per accounting rules, advance register and check timely recovery, Bank reconciliation statement, grant register, fixed asset register	Observations were listed in brief in point no. 3 of annexure 2 of audit report attached	Required books of accounts as prescribed under MP MAM such as Fixed Asset Registers, advance registers should be maintained
4	Audit of FDR/TDR	Verify fixed deposits and term deposits and their maintenance	NA	NA.
5	Audit of Tenders and Bids	Verify Tenders/Bids invited by ULB and competitive tendering procedures followed	Observations were listed in brief in point no. 5 of annexure 2 of audit report attached	Procedure for Tenders opening and Performance review should be carefully monitored.
6	Audit of Grants & Loans	Verification of Grant received from Government and its utilisation	Observations were listed in brief in point no. 6 of annexure 2 of audit	Grant register should be updated and balanced regularly with its Utilization

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			report attached	Certificate.
7	Verify whether any diversion of funds from capital receipt /grants /Loans to revenue expenditure and from one scheme /project to another.		Observations related to diversion of funds has been pointed out in point no. 6 (iv) of annexure 2 of report attached	On verification of the available information and documents, cases of diversion was not seen. However, due to inherent limitation of internal controls over financial reporting possibilities of fund diversion cannot be ruled out completely.
8	Percentage of revenue expenditure (Establishment, salary, Operation & Maintenance) with respect to revenue receipts (Tax & Non Tax).	2,75,97,223 / 1,81,04,588 152.43%		
	Percentage of Capital expenditure wrt Total expenditure.	3,59,20,564 / 13,43,94,287 26.73%		
9	Whether all the temporary advances have been fully recovered or not.		Cases of outstanding advances have been outlined in point no. 3 (3) of report attached.	ULB should impose strict action to collect such amount or make necessary adjustment after prior approval of relevant authority.

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10	Whether bank reconciliation statements is being regularly prepared		BRS prepared by the ULB	NA

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Name of ULB Nagar Parishad Baxwaha
Name of Auditor Patidar & Associates

Annexure C

Amt in lakhs

S.no.	Parameters	Description		% of growth	Observation in brief					Suggestions
	Audit of Revenue	Receipt in (Rs.)								
	Rajaswa Kar wasooli	2022-23	2023-24							
1	Sampatti Kar	3.78	2.70	-28.50	Collection % w.r.t. total dues is	42.09%	which is	Below Average	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
2	Samekit Kar	2.36	1.23	-48.07	Collection % w.r.t. total dues is	14.94%	which is	Not upto the mark	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
3	Nagar Vikas Upkar	1.13	0.72	-35.84	Collection % w.r.t. total dues is	25.95%	which is	Not upto the mark	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
4	Siksha Upkar	0.65	0.27	-59.03	Collection % w.r.t. total dues is	19.43%	which is	Not upto the mark	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
	Total	7.92	4.92							
	Gair-Rajaswa wasooli									
5	Shop Rent	7.49	3.81	-49.15	Collection % w.r.t. total dues is	50.79%	which is	Average	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
6	Water Tax	1.21	1.33	9.45	Collection % w.r.t. total dues is	13.12%	which is	Not upto the mark	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.
	Total	8.70	5.14							
	Grand Total	16.62	10.06							

The above recovery figures are taken from wasooli patrak provided by the Revenue depratment of the Parishad/Palika.

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Annexure D

Revised abstract sheet for reporting on audit paras
2023-24
Income & Expenditure Information

S.no.	Division	District	ULB name	ULB type
1	2	3	4	5
1	Sagar	Chhatarpur	Bakswaha	Nagar Panchayat

Revenue receipts						
Property Tax	Other tax revenue	Fees & user charges	Revenue from municipal property	Assigned revenue	Revenue grants, Contribution & Subsidies	Other Income
6	7	8	9	10	11	12
7,71,659.00	-	8,91,323.00	23,16,628.00	1,24,64,730.00	8,85,49,086.22	16,60,248.00

Capital receipts				Total Receipts
Capital receipts	Central Finance Commission receipts	State Finance Commission receipts	Other Grants	
13	14	15	16	17
	45,41,630.00	38,13,000.00	8,59,37,172.00	20,09,45,476.22

Revenue Expenditure							Total Expenditure
Establishment Expenditure	Administrative Expenditure	Operation & Maintenance	Interest & Finance Charges	Other Expenses	Loan repayment (Principle)	Other Capital Expenditure	
18	19	20	21	22	23	24	25
1,93,98,324.00	16,09,657.00	61,01,393.26	1,49,138.00	7,12,15,211.30	2,50,000.00	3,59,20,564.00	13,46,44,287.56

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Auditor: Patidar & Associates
FRN: 012264C
MRN: 418806

PATIDAR & ASSOCIATES * Chartered Accountants * FRN-012264C

FINANCIAL STATEMENTS

URBAN LOCAL BODY

MADHYA PRADESH

FOR THE FINANCIAL YEAR 2023-2024

NAGAR PARISHAD BAXWAHA

FINANCIAL STATEMENTS:

BALANCE SHEET
INCOME & EXPENDITURE STATEMENT
BANK RECONCILIATION STATEMENT
RECEIPT & PAYMENT STATEMENT
CASH FLOW STATEMENT
NOTES TO ACCOUNTS

14/11/24
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NAGAR PARISHAD BAXWAHA

INCOME AND EXPENDITURE STATEMENT

FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt In INR

	HEAD OF ACCOUNT	SCHEDULE NO.	Current Year 2023 To 2024	Previous Year 2022 To 2023
A	INCOME			
	Tax Revenue	IE - 1	7,71,659.00	15,00,000.00
	Assigned Revenues And Compensation	IE - 2	1,24,6[illegible],730.00	1,21,36,968.00
	Rental Income From Municipal Properties	IE - 3	23,16,628.00	38,33,722.00
	Fees And User Charges	IE - 4	8,91,323.00	9,85,490.00
	Sales And Hire Charges	IE - 5	4,16,000.00	6,79,844.00
	Revenue Grants, Contibution And Subsidies	IE - 6	8,85,49,086.22	64,82,673.68
	Income From Investments	IE - 7	-	-
	Interest Earned	IE - 8	11,79,304.00	5,94,888.00
	Other Income	IE - 9	64,944.01	3,24,106.00
	TOTAL - INCOME		**10,66,53,674.23**	**2,65,37,691.68**
B	EXPENDITURE			
	Establishment Expenses	IE - 10	1,93,98,324.00	1,58,28,481.00
	Administrative Expenses	IE - 11	16,09,657.00	18,84,112.95
	Operations And Maintainance	IE - 12	61,01,393.26	1,01,17,013.12
	Interest And Finance Charges	IE - 13	1,49,138.00	65,632.55
	Programme Expenses	IE - 14	3,38,711.30	3,750.00
	Revenue Grants, Contribution And Subsidies	IE - 15	7,08,76,500.00	3,57,488.67
	Provisions And Write Off	IE - 16	-	-
	Miscellaneous Expenses	IE - 17	-	-
	Depreciation		74,57,420.39	28,75,596.68
	TOTAL - EXPENDITURE		**10,59,31,143.95**	**3,11,32,074.97**
	Gross Surplus / (Deficit) of Income over Expenditure Before Prior Period Items (A - B)		**7,22,530.28**	**(45,94,383.29)**
	Add: Prior Period Items (Net)	IE - 18	-	-
	Gross Surplus / (Deficit) of Income over Expenditure after Prior Period Items (A - B)		**7,22,530.28**	**(45,94,383.29)**
	Less: Transfer to Reserve Funds		4,76,597.00	3,16,049.00
	Net Balance being surplus / deficit carried over to Municipal Fund (E-F)		**2,45,933.28**	**(49,10,432.29)**

NAGAR PARISHAD BAXWAHA

Chief Municipal Officer

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Accounts Officer

PATIDAR & ASSOCIATES
FRN-012264C
Chartered Accountants

CA Neelesh Patidar
MRN 418806
UDIN: 24418806BKDAMY2677

NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt In INR

Schedule IE-1 : Tax Revenue

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1100100	**Property Tax**			
1100101	Property Tax		6,46,212.00	11,00,000.00
1100135	Samekit kar	3,97,332.00		
1100200	**Water Tax (Incl. Fees & Charge)**	2,48,880.00		
1100200	Water Tax (Incl. Fees & Charge)			
1100300	**Sewerage Tax**	-	-	
1100400	**Conservancy Tax**			
1100500	**Lighting Tax**			-
1100600	**Education Tax**			
1100601	Education Cess		8,890.00	-
1100700	**Vehicle Tax**	8,890.00		
1100800	**Tax On Animals**		-	
1101000	**Professional Tax**			
1101100	**Advertisement Tax**			
1101101	Land Hoardings		-	-
1101109	On Others	-		
1101300	**Export Tax**	-		
1105100	**Octroi & Toll**			-
1108000	**Other Taxes (City Development Tax)**	1,16,557.00	1,16,557.00	4,00,000.00
1109000	**Tax Recovery**			
1109011	Other Taxes	-	-	0.00
	Total Refund and remission of tax revenues.		7,71,659.00	15,00,000.00

Schedule IE-2 : Assigned Revenues & Compensation

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1201000	**Duties & Taxes Collected by Others**		2,82,926.00	2,02,510.00
1201011	Stamp Duty on Transfer of Properties	2,82,926.00		
1202000	**Compensation in lieu of Taxes & Duties**		1,21,81,804.00	1,19,34,458.00
1202001	Compensation in lieu of Octroi	1,16,83,804.00		
1202021	Compensation in lieu of Pilgrim tax	-		
1202032	Samekit Anudan	4,98,000.00		
	Total assigned revenues & Compensation		1,24,64,730.00	1,21,36,968.00

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-3 : Rental Income from Municipal Properties

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1301000	**Rent From Civic Amenities**		**22,95,866.00**	**38,30,172.00**
1301001	Rent From Markets	2,58,400.00		
1301002	Rent Shopping Complex	6,87,324.00		
1301005	Shop Premium	9,64,500.00		
1301011	Mutation fee	3,85,642.00		
1301012	Rain water harvesting	-		
1303000	**Rent Guest Houses**			**-**
1303001	Guest Houses	-		
1304000	**Rent from Lease of Lands**		**20,762.00**	
1304001	Consolidated Rent from Lease of Lands	20,762.00		
1308000	**Other Rents**		**-**	**3,550.00**
1308002	Other	-		
1309000	**Remission & Refund-Rent**			**0.00**
1309004	Remission & Refund-Rent-Lease Of Land	-		
	Sub-Total		23,16,628.00	**38,33,722.00**
1309000	Less : Rent Remissions and Refund	-	0.00	0.00
	Sub-Total		23,16,628.00	**38,33,722.00**
	Total Rental Income From Municipal Properties		23,16,628.00	**38,33,722.00**

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Chartered Accountants

NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-4 : Fees & User Charges-Income head-wise

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1401000	**Empanelment & Registration Charges**		210.00	465.00
1401007	Registration Fee-Labour	210.00		
1401100	**Licensing Fees**		-	
1401123	Licensing fees-Flour Mill	-		
1401106	Licensing fees-Casual Vendors	-		
1401126	Licensing fees-Others	-		
1401200	**Fees for Grant Of Permit**		7,512.00	2,285.00
1401201	Fees from sanction of Building plans	7,512.00		
1401203	Anugyan Shulk	-		
1401300	**Fees for Certificate or Extract**		1,780.00	21,452.00
1401301	Fees from copies of plan	-		
1401309	Fee copy of Certificate/extract	1,780.00		
1401312	Fees others	-		
1401400	**Development Charges**		-	2,05,081.00
1401401	Development Charges	-		
1401500	**Regularisation Fees**		22,000.00	
1401502	Regularization Fees-Agreement	22,000.00		
1402000	**Consolidated Penalties And fees**		55,506.00	43,784.00
1402004	Other	55,506.00		
1404000	**Others Fees**		2,04,669.00	52,716.00
1404012	Road cutting charges	1,92,121.00		
1404013	Fee application	7,326.00		
1404017	Connection charges-water supply	560.00		
1404022	Fee RTI	4,662.00		
1405000	**User Charges**		1,52,886.00	2,07,000.00
1405004	User Charges-Funeral Van (Hearse)			
1405008	User Charges-Water Supply	1,48,680.00		
1405009	Charges For supply Of water tanker	4,206.00		
1406000	**Entry Fees**		4,46,610.00	4,45,680.00
1406011	Bus stand shulk	4,46,610.00		
1407000	**Consolidated Service Admin Charges**		150.00	7,027.00
1407008	Charges for NOC charges	150.00		
1408000	**Consolidated Others Charges**		-	-
	Sub-Total		**8,91,323.00**	**9,85,490.00**
1409000	Less : Rent Remissions and Refund		-	0.00
	Total Income from Fees & User Charges		**8,91,323.00**	**9,85,490.00**

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-5 : Sale & Hire Charges

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1501000	**Sale of Products**		-	3,75,000.00
1501001	Sale of garbage, compost & other			
1501100	**Sale of Forms & Publications**		4,16,000.00	3,04,844.00
1501101	Sale of tenders papers	4,16,000.00		
1501102	Sale of ration card &other forms			
1501200	**Sale of stores & scrap**		-	0.00
1501201	Obsolete Stores	-		
1503000	**Sale of others**			-
1504000	**Hire Charges for Vehicles**		-	0.00
1504100	**Hire Charges for Equipments**			-
	Total Income from sale & hire charges		**4,16,000.00**	**6,79,844.00**

Schedule IE-6 : Revenue Grants , Contributions & Subsidies

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1601000	**Revenue Grants**		8,85,49,086.22	64,82,673.68
1601011	Central Government	7,65,07,542.00		
1601001	State Government	45,84,123.83		
1601091	Revenue Grant- Dep.	74,57,420.39		
1602000	**Re- imbursement of expenses**			
1602001	State Government	-		-
1603000	**Contribution towards Scheme**			
1603001	State Government	-		
	Total Revenue Grants ,Contributions & Subsidies		**8,85,49,086.22**	**64,82,673.68**

Schedule IE-7 : Income from Investments-General Fund

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1701000	**Interest on Investments & Accured Interest**			
1701001	Fixed Deposit	-	-	
1702000	**Dividend**			
1703000	**Income from projects taken up on commercial basis**			-
1704000	**Profit in sale of Investments**			-
1708000	**Others**			-
1708001	Gain from Exchange Fluctuations	-		-
	Total Income from Investments-General Fund		-	-

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-8 : Interest Earned

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1711000	**Interest from Bank Account**		11,79,304.00	5,94,888.00
1711001	Consolidated Interest from Bank Accounts	11,79,304.00	-	
1712000	**Interest on Loans and advances to employees**			
1713000	**Interest on Loans to others**			-
1718000	**Other Interest**			0.00
1718001	Interest from other Receivables	-		
	Total Interest Earned		**11,79,304.00**	**5,94,888.00**

Schedule IE-9 : Other Income

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
1801000	**Consolidated Deposits Forfeited**		56,804.00	-
1801001	Deposite Forfeited	56,804.00		
1801100	**Consolidated Lapsed Deposits**		-	-
1802000	**Insurance Claim Recovery**		-	-
1803000	**Profit On Disposal of Fixed Assest**		-	-
1804000	**Recovery from Employees**			93,500.00
1805000	**Unclaimed Refund / Liabilities**		-	-
1805001	Lapsed /stale cheque			
1806000	**Excess Provisions Written Back**		-	-
1806021	Advertisement Tax			
1808000	**Miscellaneous Income**		8,140.01	2,30,606.00
1808090	Miscellaneous Income	8,140.01		
1850000	**Unclaimed Refund payable/liabilities written back**		-	-
1853000	Maaf Rasav ki Vasuli	-		
1854000	Other Income	-		
	Total Other Income		**64,944.01**	**3,24,106.00**

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-10 : Establishment Expenses

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
2101000	**Consolidated Salaries Wages Bouns**		**1,32,19,709.00**	**1,44,00,656.00**
2101001	Salaries & Allowances Officer	92,06,596.00		
2101021	Wages	40,13,113.00		
2102000	**Benefits and Allowances**		**47,37,807.00**	**4,13,293.00**
2101031	Bonus & Ex gratia			
2102002	Remuneration & Fee-Councillor	6,62,480.00		
2102007	Dearness Allowance	34,79,725.00		
2102008	House Rent Allownace	59,127.00		
2102009	Vehicle Allowance	80,656.00		
2102033	Other Allowance	4,20,819.00		
2102061	Staff Welfare Allowance	35,000.00		
2103000	**Pension**		**2,38,370.00**	
2103001	Pension/family pension contribution	2,38,370.00		
2104000	**Other Terminal & Retirement Benefits**		**12,02,438.00**	**10,14,532.00**
2104011	Leave Encashment	12,02,438.00		
	Total Establishment Expenses		**1,93,98,324.00**	**1,58,28,481.00**

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FRN-012264C
Chartered Accountants

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Schedule IE-11 : Administrative Expenses

Amt In INR

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
2201000	**Rent, Rates and Taxes**			
2201001	Rent expenses-Office building		-	
2201002	Rent expenses-Others			
2201100	**Office Maintenance**			
2201101	Electricity Expense		-	33,409.00
2201102	Security Expense			
2201200	**Communication Expenses**			
2201201	Telephone Expences		56,085.00	19,127.00
2201211	Web, Internet	6,525.00		
2201221	Postage Expenses	49,560.00		
2202000	**Books & Periodicals**			
2202001	Printing Expenses		-	28,592.00
2202002	Newspapers	-		
2202100	**Printing & Stationary**		1,07,812.00	1,88,305.00
2202101	Printing Expenses	40,263.00		
2202102	Stationery	67,549.00		
2202103	Computer stationary & Consumables			
2203000	**Travelling & Conveyance**		-	3,14,875.00
2203005	Travelling & Conveyance			
2204000	**Insurance**		-	8,572.00
2204002	Vehicles			
2205000	**Audit Fees**		82,600.00	
2205000	Consolidated Audit fees	82,600.00		
2205003	Statutory Audit			

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt In INR

2205100	**Legal Expenses**		-	97,800.00
2205101	Legal Fee			
2205200	**Professional and other Fees**		7,41,111.00	49,250.00
2205200	Consolidated Proffesional and Other Fees	19,800.00		
2205201	Technical Fee	7,500.00		
2205221	Consultancy Fees charges	74,942.00		
2205222	DPR	6,38,869.00		
2206000	**Advertisement and Publicity**		6,22,049.00	9,32,909.95
2206001	Advertisement expenses	3,56,346.00		
2206021	Publicity Expense	68,018.00		
2206032	National Festival Celebration Expense	1,97,685.00		
2206100	**Membership & subscriptions**			
2208000	**Other Administrative Expenses**		-	2,11,273.00
2208014	Other Administrative Expenses			
2208051	Miscellaneous expenses	-		
	Total Administrative Expenses		**16,09,657.00**	**18,84,112.95**

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FRN-012264C
Chartered Accountants

NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-12 : Operations & Maintenance

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
2301000	**Power & Fuel**		**15,88,025.75**	**18,31,101.52**
230101001	Bulk purchase power and Electricity	6,55,069.00		
230101002	Bulk purchase power and fuel	9,32,956.75		
2302000	**Bulk Purchases**		**19,21,151.40**	**67,65,233.80**
2302020	Bulk Purchases Sanitation	7,69,354.00		
2302040	Bulk Purchase of Engineering Store	2,750.00		
2302041	Bulk Purchase of Electrical Store	7,75,314.40		
2302070	Bulk purchase Other	3,73,733.00		
2303000	**Consumption of Stores**			
2304000	**Hire Charges**		**10,04,440.00**	**76,310.80**
2304001	Hiring Charges of Machinery	4,500.00		
2304002	Hire Charges vehicle	3,00,718.00		
2304004	Tent kiraya	6,99,222.00		
2305000	**Repairs & Maintenance - Infrastructure Assets**		**6,65,688.10**	**4,35,923.00**
2305001	R & M-Concrete Road	19,514.00		
2305003	R & M-Other road	14,226.20		
2305021	R & M-Waterways	4,33,213.00		
2305022	R & M-Borewell	54,019.00		
2305028	R & M-Water-Hand pump	1,40,865.90		
2305053	R & M-Fogging machine	3,850.00		
2305100	**Repairs & Maintenance - Civic Amenities**		**53,658.00**	**11,900.00**
2305101	Parks, Nurseries & Gardens	3,000.00		
2305106	Painting Work	50,658.00		
2305200	**Repairs & Maintenance - Building**		**4,500.00**	**11,543.00**
2305289	R&M Other Structure	4,500.00		

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नगर परिषद बकस्वाहा
जिला-छतरपुर, म0प्र0

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Chartered Accountants

NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt In INR

2305300	**Repairs & Maintenance - Vehicles**		**5,22,749.00**	**3,07,371.00**
2305305	Tanker	1,15,962.00		
2305308	Fire Tender	49,772.00		
2305309	R&M Tractor	48,264.00		
2305390	R & M Vehicle	3,08,751.00		
2305400	**R & M-Furniture**		-	**97,097.00**
2305500	**Repairs & Maintenance - Office Equipments**		**33,350.00**	**39,530.00**
2305502	Computer	17,580.00		
2305510	R&M CCtv System	15,770.00		
2305600	**Repairs & Maintenance - Electrical Appliances**		-	
2305700	**Repairs & Maintenance - Plant & Machinery**		**2,29,744.00**	
2305760	R&M motor Pump	2,29,744.00		
2305900	**Repairs & Maintenance - Others**		-	
2308000	**Other Operating & Maintenance Expenses**		**78,087.01**	**5,41,003.00**
2308002	Testing & Inspection Charges	4,800.00		
2308003	Garbage & Cleance Expense	19,470.00		
2308082	O&M other	53,817.01		
	Total Operations & Maintenance		**61,01,393.26**	**1,01,17,013.12**

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt In INR

Schedule IE-13 : Interest & Finance Charges

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
2401000	**Interest on Loans From Central Govt.**		-	-
2402000	**Interest on Loans From State Govt.**			-
2403000	**Interest on Loans From Govt.Bodies & Associations**			-
2404000	**Interest on Loans From International Agencies**			-
2405000	**Interest on Loans From Banks & other Financial Institutions**		**1,49,138.00**	**63,562.00**
2405002	Loan from HUDCO	1,49,138.00		
2405001	**Interest on Employee Retirement Benefits**			-
2406000	**Other Interest**			-
2407000	**Bank Charges**		-	**2,070.55**
2407001	Bank Charges			
2408000	**Other Finance Charges**			
	Total Interest & Finance Charges		**1,49,138.00**	**65,632.55**

FRN-011264C

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024
Amt In INR

Schedule IE-14 : Programme Expenses

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
2501000	**Election Expenses**		**1,29,769.30**	**3,750.00**
2501002	Election Expenses	1,29,769.30		
2502000	**Own Programs**		**2,08,942.00**	
2502001	Consolidated Own Programs	2,08,942.00		
2503000	**Share in Programs of others**		-	-
	Total Programme Expenses		**3,38,711.30**	**3,750.00**

Schedule IE-15 : Revenue Grants , Contributions & Subsidies

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
2601000	**Grants [specify details]**		**7,08,61,500.00**	**3,57,488.67**
260105603	Self Employment Program	92,500.00		
2601062	Revenue Subsides Given PMAY	7,06,15,000.00		
2601063	Anthiyasthi Saheta Rashi	1,54,000.00		
2602000	**Contributions [specify details]**			
2603000	**Subsidies [specify details]**		**15,000.00**	-
2603002	Revenu Subsidies Given Sabal Yoajana	15,000.00		
	Total Revenue Grants, Contributions & Subsidies		**7,08,76,500.00**	**3,57,488.67**

Schedule IE-16 : Provisions & Write off

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
2701000	**Provisions for doubtful receivables**		-
2702000	**Provision for other assets**		-
2703000	**Revenues written off**		-
2704000	**Assets Written off**		-
2705000	**Miscellaneous Expenses Written Off**		-
	Total Provisions & Write off		-

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO INCOME EXPENDITURE STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt In INR

Schedule IE-17 : Miscellaneous Expenses

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
2711000	Loss on disposal of Assets		-
2712000	Loss on disposal of Investments		-
2718000	Other Miscellaneous Expenses	-	-
2901000	Transfer to General Activity Fund		-
	Total Miscellaneous Expenses	-	-

Schedule IE-18 : Prior Period Items (Net)

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
2804000	**Prior Period-Other Income**		-
2804001	Prior Period-Intrerest Investment	-	
2804002	Prior Period-Intrerest Bank Account	-	
	Sub Total Income (a)		-
2808000	**Prior Period-Other Expense**		
2808011	Prior Period- Rent, Rates and Taxes	-	-
2808039	Prior Period-Other O&M Expense	-	
2808048	Prior Period-Bank Charges	-	
	Sud Total Expense (b)		-
	Total Prior Period Items (a-b)		-

PATIDAR & ASSOCIATES Chartered Accountants FRN-012264C

मुख्य नगरपालिका अधिकारी
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NAGAR PARISHAD BAXWAHA
BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Amt In INR

	Particulars	Schedule No.	Current Year 2023 To 2024	Previous Year 2022 To 2023
A	SOURCES OF FUNDS			
A1	**Reserves and Surplus**			
	Municipal (General) Fund	B-1	39,55,706.16	45,46,023.88
	Earmarked Funds	B-2	27,45,298.00	22,68,701.00
	Reserves	B-3	5,04,54,566.18	2,48,31,091.40
	Total Reserves and Surplus		**5,71,55,570.34**	**3,16,45,816.28**
A-2	**Grants, Contributions for Specific Purpose**	B-4	**2,75,14,741.00**	**4,73,95,500.00**
A3	**Loans**			
	Secured Loans	B-5	1,80,70,768.00	1,83,20,768.00
	Unsecured Loans	B-6	-	-
	Total Loans		1,80,70,768.00	1,83,20,768.00
	TOTAL SOURCES OF FUNDS (A1-A3)		**10,27,41,079.34**	**9,73,62,084.28**
B	APPLICATION OF FUNDS			
B1	**Fixed Assets**			
	Gross Block	B-11	10,49,72,335.42	6,90,51,771.25
	Less : Accumulated Depreciation		4,61,24,270.71	3,86,66,850.34
	Net Block		5,88,48,064.71	3,03,84,920.91
	Capital Work in Progress		1,59,29,980.49	1,59,29,980.49
	Total Fixed Assets		**7,47,78,045.20**	**4,63,14,901.40**
B2	**Investments**			
	Investments-General Fund	B-12	-	-
	Investments-other Fund	B-13	-	
	Add ;-Accrued Interest			
	Total Investment		-	-
B3	**Current Assets, loans & Advance**			
	Stock in hand (Inventories)	B-14	-	
	Sundry Debtors (Receivables)	B-15	26,35,600.00	39,57,830.00
	Gross Amount outstanding			-
	Less: Accumulated Provision against bad and doubtful receivables			-
	Prepaid Expenses	B-16	1,714.00	1,714.00
	Cash and Bank Balance	B-17	3,19,08,349.68	5,05,61,737.82
	Loans , advances and deposits	B-18	3,65,641.00	3,68,210.00
	Total Current Assets		**3,49,11,304.68**	**5,48,89,491.82**
B4	**Current Liabilities and Provisions**			
	Deposits received	B-7	48,59,242.24	23,97,642.64
	Deposits Works	B-8	-	
	Other liabilities(Sundry Creditors)	B-9	18,37,426.30	11,93,064.30
	Provisions	B-10	2,51,602.00	2,51,602.00
	Total Current Liabilities		**69,48,270.54**	**38,42,308.94**
B5	**Net Current Assets (B3-B4)**		**2,79,63,034.14**	**5,10,47,182.88**
C	Other Assets.	B-19	-	
D	Miscellaneous Expenditure (to the extent not w/off)	B-20	-	-
	TOTAL APPLICATION OF FUNDS (B1+B2+B5+C+D)		10,27,41,079.34	9,73,62,084.28

NAGAR PARISHAD BAXWAHA
Chief Municipal Officer

14/11/24

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Accounts Officer

PATIDAR & ASSOCIATES
FRN-012264C
Chartered Accountants

CA Neelesh Patidar
MRN 418806
UDIN: 24418806BKDFMY2677

Amt. in lakhs

NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-1 : Municipal (General) Fund (Rs.)

Particulars	Account Code	General Account	Excess of Income over Expenditure	TOTAL
	310	3101000	3109000	
Balance as per last account		45,46,023.88	-	45,46,023.88
Addition during the year				
. Surplus for the year		-	2,45,933.28	2,45,933.28
. Transfers			-	-
Total (Rs.)	-	-		-
Deductions during the year		-		-
. Deficit for the year		-	2,45,933.28	2,45,933.28
. Transfers- Urban & Poor settlement		-	-	-
. Transfers- other		-	-	-
Total (Rs.)		8,36,251.00	-	8,36,251.00
	-	8,36,251.00	-	8,36,251.00
Balance at the end of the Current year	-	37,09,772.88	2,45,933.28	39,55,706.16

Schedule B-2: Earmarked Fund (Special Funds / Sinking Fund/Trust or Agency Fund)

Particulars	Sanchit Nidhi	Janbhagidari	Others	Total
ACCOUNT CODE				
(a) Opening Balance	22,68,701.00	-	-	22,68,701.00
(b) Additions to the Special Fund		-	-	-
Grant Received from Govt.				-
* Transfer From Municipal Fund				-
* Interest / Dividend earned on Special Fund Investments	-	-	-	-
* Profit on Disposal of Special Fund Investments				-
* Appreciation in Value of Special Fund Investments				-
* Mandatory Transfer from Revenue Collection	4,76,597.00			4,76,597.00
Total (b)	27,45,298.00	0.00	0.00	27,45,298.00
(c) Payments out of Funds				
[I] Capital Expenditure on				
* Fixed Assets				-
[II] Revenue Expenditure on				-
* Salary , Wages and allowances etc.		-	-	-
* Rent Other administrative charges				-
[III] Other				-
* Loss on Disposal of Special Fund Investments				-
* Diminution in Value of Special Fund Investments				-
Transfer to Municipal fund				-
ADVANCE FOR EXPENSES (D)	-	-	-	0.00
Net Balance at the year end (a+b)-(c+d)	27,45,298.00	-	-	27,45,298.00

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
जिला-छतरपुर, म0प्र0

FRN-012264C
Chartered Accountants

Amt. in lakhs

NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-3 : Reserves

Account Code	Particulars	Opening Balance	Additions during the year	Deductions during the year	Balance at the end of current year
1	2	3	4	6	3+4-6
3121000	Capital Contribution	2,48,31,091.40	3,30,80,895.17	74,57,420.39	**5,04,54,566.18**
3121100	Capital Reserve	-	-	-	-
3122000	Borrowing Redemption	-	-	-	-
3123000	Special Funds (Utilised)	-	-	-	-
3124000	Statutory Reserve	-	-	-	-
3125000	General Reserve	-	-	-	-
3126000	Revaluation Reserve	-	-	-	-
	Total Reserve Funds	**2,48,31,091.40**	**3,30,80,895.17**	**74,57,420.39**	**5,04,54,566.18**

Schedule B-4: Grants & Contribution for Specific Purpose ACCOUNT CODE : 3200000

Particulars	Grants From Central Government (Sub Schedule B-4A)	Grants From State Government (Sub Schedule B-4B)	Grants From Government Agencies	TOTAL
Account Code	3201000	3202000	3208000	
(a) Opening Balance	**34,38,000.00**	**4,39,57,500.00**	-	**4,73,95,500.00**
(b) Additions to the Grants*				
* Grant received during the year	7,57,83,140.00	1,85,08,662.00	-	9,42,91,802.00
* Transfer from Municipal Fund		-	-	-
* Interest / Dividend earned on Grant	-	-	-	-
* Profit on Disposal of Special Fund Investments		-	-	
* Appreciation in Value of Special Fund		-	-	
* Other addition (Specify nature)		-	-	
Total (b)	7,57,83,140.00	1,85,08,662.00	-	9,42,91,802.00
Total (a+b)	**7,92,21,140.00**	**6,24,66,162.00**	-	**14,16,87,302.00**
(c) Payments out of Funds				
[I] Capital Expenditure on				
* Fixed Assets				
* others	24,64,098.00	3,06,16,797.17	-	3,30,80,895.17
[II] Revenue Expenditure on		-		-
* Salary , Wages and allowances etc.	-	-	-	-
* Rent Other administrative charges				-
* others	-	-		-
[III] Other	7,65,07,542.00	45,84,123.83	-	8,10,91,665.83
* Loss on Disposal of Special Fund Investments				
* Diminution in Value of Special Fund				
* Transfer to Municipal Fund				
Total (c)	**7,89,71,640.00**	**3,52,00,921.00**	-	**11,41,72,561.00**
Net Balance at the year end (a+b)-(c)	**2,49,500.00**	**2,72,65,241.00**	-	**2,75,14,741.00**

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Chartered Accountants

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नगर परिषद बकस्वाहा
जिला-छतरपुर म0प्र0

NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-4A: ACCOUNT CODE : 3201000 (Central Government) - Grants & Contribution for Specific Purpose

Amt in INR

Particulars	15th Finance Commission	Nulm PFMS	NULM	RAY/HFA	MPLADS	Swach Bharat Mission	TOTAL
(a) Opening Balance	-					34,38,000.00	34,38,000.00
(b) Additions to the Grants*							
* Grant received during the year	45,41,630.00	1,87,859.00	1,60,151.00	7,06,15,000.00	2,78,500.00	-	7,57,83,140.00
* Interest / Dividend earned on Grant Investments							-
* Profit on Disposal of Special Fund Investments							
* Appreciation in Value of Special Fund Investments							
* Other addition (Specify nature)							
Total (b)	45,41,630.00	1,87,859.00	1,60,151.00	7,06,15,000.00	2,78,500.00	-	7,57,83,140.00
Total (a+b)	**45,41,630.00**	**1,87,859.00**	**1,60,151.00**	**7,06,15,000.00**	**2,78,500.00**	**34,38,000.00**	**7,92,21,140.00**
(c) Payments out of Funds							
[I] Capital Expenditure on							
* Fixed Assets	6,96,317.00	-	1,60,151.00	-	-	16,07,630.00	24,64,098.00
* others							
[ii] Revenue Expenditure on							
* Salary , Wages and allowances etc.			-				-
* Rent Other administrative charges							
* others	38,45,313.00	1,87,859.00		7,06,15,000.00	29,000.00	18,30,370.00	7,65,07,542.00
[III] Other							
* Loss on Disposal of Special Fund Investments							
* Diminution in Value of Special Fund Investments							
* Transfer to Municipal Fund & grant refund		-		-	-	-	-
Total (c)	45,41,630.00	1,87,859.00	1,60,151.00	7,06,15,000.00	29,000.00	34,38,000.00	7,89,71,640.00
Net Balance at the year end (a+b)-(c)	-	-	-	-	2,49,500.00	-	2,49,500.00

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-4B: ACCOUNT CODE : 3202000 (State Government) - Grants & Contribution for Specific Purpose

Amt in INR

Particulars	Grants from State Finance Commission	Grant For Road Development	Grant -Gomp Others	Grant - Mulboot	Kayakalp	SDMF	Vidhyak Nidhi Bhawan Nirman	Vidhayak Nidhi Boundry wall	CM adhosanrachna
(a) Opening Balance	-	16,24,000.00	8,000.00	-	31,00,000.00		15,50,000.00	1,11,000.00	20,00,000.00
(b) Additions to the Grants*									
* Grant received during the year	38,13,000.00	16,23,972.00	-	23,88,192.00	19,00,000.00	48,00,000.00			
*Transfer From Municipal Fund	-	-			-				
* Interest / Dividend earned on Grant Investments					-				
* Profit on Disposal of Special Fund Investments									
* Appreciation in Value of Special Fund Investments									
* Other addition (Specify nature)									
Total (b)	38,13,000.00	16,23,972.00	-	23,88,192.00	19,00,000.00	48,00,000.00	-	-	-
Total (a+b)	38,13,000.00	32,47,972.00	8,000.00	23,88,192.00	50,00,000.00	48,00,000.00	15,50,000.00	1,11,000.00	20,00,000.00
(c) Payments out of Funds									
[I] Capital Expenditure on									
* Fixed Assets									
* others	23,92,863.17	19,18,323.00	-	11,82,549.00	50,00,000.00				16,07,630.00
[ii] Revenue Expenditure on									
* Salary , Wages and allowances etc.									-
* Rent Other administrative charges									
* others	14,20,136.83	76,350.00	-	12,05,643.00	-				
[III] Other									1,19,800.00
* Loss on Disposal of Special Fund Investments									
* Diminution in Value of Special Fund Investments									
* Transfer to Municipal Fund				-					
Total (c)	38,13,000.00	19,94,673.00	-	23,88,192.00	50,00,000.00	-	-	-	17,27,430.00
Net Balance at the year end (a+b)-(c)	-	12,53,299.00	8,000.00	-	-	48,00,000.00	15,50,000.00	1,11,000.00	2,72,570.00

NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-5: Secured Loans

Amt in INR

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
3301000	Loans From Central Govt.	-	-
3302000	Loans From State Govt.	-	-
3303000	Loans From Govt.bodies & Associations	1,80,70,768.00	1,83,20,768.00
3304000	Loans From International Agencies	-	-
3305000	Loans From banks & other FI	-	-
3306000	Other Terms Loans	-	-
3307000	Bonds & debentures	-	-
3308000	Other Loans	-	-
	Total Secured Loans	**1,80,70,768.00**	**1,83,20,768.00**

Schedule B-6: Unsecured Loans

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
3311000	Loans From Central Govt.	-	-
3312000	Loans From State Govt.	-	-
3313000	Loans From Govt.bodies & Associations	-	-
3314000	Loans From International Agencies	-	-
3315000	Loans From banks & other FI		
3316000	Other Terms Loans	-	-
3317000	Bonds & debentures	-	-
3318000	Other Loans	-	-
	Total Unsecured Loans	**-**	**-**

Schedule B-7: Deposits Received

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
3401000	From Contractors	48,49,242.22	23,97,642.64
3402000	From Revenues	10,000.00	
3408000	From others	-	
	Total Unsecured Loans	**48,59,242.22**	**23,97,642.64**

Chartered Accountants

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-8 : Deposits Works

Amt in INR

Account Code	Particulars	Opening Balance as the beginning of the year	Additions during the Current year	TOTAL	Utilization/ expenditure	Balance outstanding at the end of current year
3411000	Civil Works	-		-	-	-
3412000	Electrical Works	-	-	-	-	-
3418000	Others (Contractors)					
	Total Reserve Funds	-	-	-	-	-

Schedule B-9: Other Liabilities

Account Code	Particulars			Current Year 2023 To 2024	Previous Year 2022 To 2023
3501000	**Creditors**			-	
3501100	**Employee Liabilities**			10,17,994.00	6,52,610.00
3501101	Salary, Wages and Bonus	8,38,558.00			
3501104	Other Deduction	1,66,345.00			
3501107	Centralised Pension Fund & PF	13,091.00			
3501200	**Interest Accrued and due**			63,572.00	63,572.00
3501200	*Interest Accrued and due*	63,572.00			
3501300	**Outstanding Liabilities**	-		-	-
3502000	**Recoveries Payable**			7,55,860.30	4,76,882.30
3502013	TDS on GST	863.00			
3502000	Payable Consulated	4,76,882.30			
3502003	GPF	1,84,000.00			
3502006	LIC	1,200.00			
3502012	Professional Tax	4,154.00			
3502021	TDS- Employees	-			
3502022	TDS- Contractors	851.00			
3502023	Royalty	1,961.00			
3502035	Labour Welfare Tax	85,949.00			
3502036	Other Recovery	-			
3503000	**Govt. Dues Payable**				
3504000	**Refunds Payable**				
3504100	**Advance Collection of Revenues**			-	-
3508000	**others**			-	-
	Electricity payable			-	-
	Other Misc.	-			
3509000	**Sale Proceeds**	-			-
	Total			18,37,426.30	11,93,064.30

Schedule B-10: Provisions

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
3601000	Provisions for Expenses	2,51,602.00	2,51,602.00
3602000	Provisions for Interest	-	-
3603000	Provisions for Other Assets	-	-
	Total Provisions	2,51,602.00	2,51,602.00

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-11 : Fixed Assets

Amt in INR'

Account Code	Particulars	Gross Block				Accumulated Depreciation				Net Block	
		Opening Balance	Additions during the period	Deduction during the year	Cost at the end of the year	Opening Balance	Additions during the period	Deduction during the year	Total at the end of the year	At the end of current year	At the end of the Previous year
1	2	3	4	5	6	7	8	9	10	11	12
41010	Land, Lakes & Ponds	-	-		-	-	-		-	-	-
41020	Building	2,09,28,155.95	1,99,87,233.60	-	4,09,15,389.55	49,16,504.87	10,30,725.76	-	59,47,230.63	3,49,68,158.92	1,60,11,651.08
41030	Road & Bridges	2,40,35,419.65	86,48,960.50		3,26,84,380.15	2,17,60,276.53	40,51,414.27	-	2,58,11,690.80	68,72,689.35	22,75,143.12
41031	Sewerage And Drainage	1,24,17,695.05	24,33,175.05	-	1,48,50,870.10	58,85,706.65	9,08,952.17	-	67,94,658.82	80,56,211.28	65,31,988.40
41032	Waterways	9,58,542.03	4,84,863.04		14,43,405.07	2,50,258.90	1,20,097.36	-	3,70,356.26	10,73,048.82	7,08,283.13
41033	Public Lighting	-	-		-	-	-		-	-	-
41034	Sanitation & SWM	-	14,37,954.00	-	14,37,954.00	-	23,965.90	-	23,965.90	14,13,988.10	-
41040	Plant & Machinery	15,95,178.00	40,098.98	-	16,35,276.98	7,34,656.15	1,61,522.75	-	8,96,178.90	7,39,098.08	8,60,521.85
41050	Vehicles	71,92,261.00	28,38,651.00	-	1,00,30,912.00	40,96,120.85	8,61,158.65	-	49,57,279.50	50,73,632.50	30,96,140.15
41060	Office & Other Equipments	10,17,369.57	49,628.00		10,66,997.57	5,19,474.79	2,08,868.51		7,28,343.30	3,38,654.27	4,97,894.78
41070	Furnitures Fixtures,Fitting & Electrical Appliance	9,07,150.00	-		9,07,150.00	5,03,851.60	90,715.00		5,94,566.60	3,12,583.40	4,03,298.40
41080	Other Fixed Assets	-	-		-	-	-		-	-	-
											-
	Total	**6,90,51,771.25**	**3,59,20,564.17**	-	**10,49,72,335.42**	**3,86,66,850.34**	**74,57,420.37**	-	**4,61,24,270.71**	**5,88,48,064.71**	**3,03,84,920.91**
	Capital Work-in-Progress	1,59,29,980.49	3,29,92,186.19	3,29,92,186.19	1,59,29,980.49	NA	NA	NA	NA	1,59,29,98[illegible]	1,59,29,980.49
	Total	**8,49,81,751.74**	**6,89,12,750.36**	**3,29,92,186.19**	**12,09,02,315.91**	**3,86,66,850.34**	**74,57,420.37**	-	**4,61,24,270.71**	**7,47,78,045.20**	**4,63,14,901.40**

Additional Disclosures to the Schedule

1. *Additions include fixed assets created out of Earmarked Funds and Grants transferred to Urban Local Body's fixed block as referred to in Schedule B-2 and B-4.*
2. *Gross Block Means cost of acquisition of fixed asset. Opening Balance in Gross Block as on the first day of the year represents the closing balance of the previous year.*
3. *Land includes areas used as and for the purpose of public places such as parks, squares, gardens, lakes, museums, libraries, Godowns etc.*
4. *Buildings include office and works buildings, Commercial buildings, residential, school and college buildings, hospital building, public buildings temporary structures and sheds.etc.*
5. *Roads and bridge include roads and streets, pavements, pathways, bridge, culverts and Subways.*
6. *Sewerage and drainage include sewerage lines, storm-water drainage lines and other similar drainage system.*
7. *Waterworks include water storage tank, water wells, bore wells, water pumping station, water transmission & distribution system etc.*
8. *No depriciation is to be charged on Land.*

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PATIDAR & ASSOCIATES
FRN-012264C
Chartered Accountants

Schedule B-12 : Investments- General Funds

Amt in INR

Account Code	Particulars	Account Code	With whom invested	Current Year Carrying Cost	Previous Year Carrying Cost
4201000	- Central Govt. Securities			-	-
4202000	- State Govt. Securities			-	-
4203000	- Debentures and Bonds			-	-
4204000	- Preference Shares			-	-
4205000	- Equity Shares			-	-
4206000	- Units of Mutual Funds			-	-
4208000	- Other Investments		Banks	-	-
	Total Investments General Fund			0.00	0.00

Schedule B-13 : Investments- Other Funds

Account Code	Particulars	Account Code	With whom invested	Current Year Carrying Cost	Previous Year Carrying Cost
4211000	- Central Govt. Securities			-	-
4212000	- State Govt. Securities			-	-
4213000	- Debentures and Bonds			-	-
4214000	- Preference Shares			-	-
4215000	- Equity Shares			-	-
4216000	- Units of Mutual Funds			-	-
4218000	- Other Investments (FDR)		Banks	-	-
	Total Investments Other Fund			-	-

Schedule B-14: Stock in Hand (Inventories)

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
4301000	Stores Loose		-	-
4302000	Loose Tools		-	
4308000	Others		-	-
	Total Stock in hand		-	-

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-15 : Sundry Debtors (Receivables)

Amt in INR

Account Code	Particulars	Gross Amount	Provision for Outstanding revenues	Net Amount	Previous Year Net Amount
4311000	Receivable For Property Taxes				
	Less than 5 year				
	More than 5year	3,71,982.00	-	3,71,982.00	9,67,566.00
		-	-	-	-
	Net Receivables of Property Taxes	3,71,982.00	-	3,71,982.00	9,67,566.00
4312000	Receivable For Other Taxes				
	Less than 3 year				
	More than 3year	10,14,683.00	-	10,14,683.00	21,90,781.00
		-	-	-	-
	Net Receivables of Other Taxes	10,14,683.00	-	10,14,683.00	21,90,781.00
4313000	Receivable For water tax				
	Less than 3 year				
	More than 3year	8,79,906.00	-	8,79,906.00	-
		-	-	-	-
	Net Receivables of Fees and User	8,79,906.00	-	8,79,906.00	-
4314000	Receivables For Other Sources				
	Less than 3 year				
	More than 3year	3,69,029.00	-	3,69,029.00	7,99,483.00
		-	-	-	-
	Net Receivable of Other Sources	3,69,029.00	-	3,69,029.00	7,99,483.00
4315000	Receivables From Government				
	Less than 3 year				
	More than 3 year	-		-	-
	Net Receivable of Other Sources	-	-	-	-
	Total of Sundry Debtors (Receivables)	26,35,600.00	-	26,35,600.00	39,57,830.00

Schedule B-16: Prepaid Expenses

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
4401000	Establishment		-	-
4402000	Administrative		-	-
4403000	Operations & Maintenance		1,714.00	1,714.00
	Total prepaid Expenses		1,714.00	1,714.00

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NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Amt in INR

Schedule B-17: Cash and Bank Balances

Account Code	Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
4501000	Cash Balance		0.00	0.00
4502000	Balance with Bank-Municipal Funds			
4502100	Nationalised Banks		3,19,08,349.68	5,05,61,737.82
	SBI 3763	2,99,26,093.68		
	SBI 5029	12,099.15		
	SBI 5680	1,84,277.85		
	SBI 6117	17,85,879.00		
4504000	Balance with bank Special/Grants Funds		0.00	0.00
4506300	Scheduled Co-operative Banks		-	-
4506400	Post Office		-	-
	Sub Total		3,19,08,349.68	5,05,61,737.82
	Total Cash and Bank Balances		3,19,08,349.68	5,05,61,737.82

Schedule B-18 : Loans, advances, and deposits

Account Code	Particulars	Opening Balance at the beginning of the year	Paid during the Current year	Recovered during the year	Balance outstanding at the end of the year
4601000	Loans and advances to employees				
4601091	- Miscellaneous Advances	-	-	-	-
4602000	Employee Provident Fund Loans	-	-	-	-
4603000	Loans to others	-	-	-	-
4604000	Advance to Suppliers and Contractors	-	-	-	-
4606000	Deposit with External Agencies	3,68,210.00	1,45,600.00	1,48,169.00	3,65,641.00
4606011	- Electricity Deposit	-	-	-	-
4606021	- Telephone Deposits	-	-	-	-
4608000	Other Current Assets	-	-	-	-
	Sub -Total	3,68,210.00	1,45,600.00	1,48,169.00	3,65,641.00
	Less: Accumulated Provisions against Loans, Advances and Deposits [Schedule B-18 (a)]	-	-	-	-
	Total Loans, advances, and deposits	3,68,210.00	1,45,600.00	1,48,169.00	3,65,641.00

NAGAR PARISHAD BAXWAHA
SCHEDULE TO BALANCE SHEET
FINANCIAL YEAR ENDED AS ON 31ST MARCH 2024

Schedule B-19: Other Assets

Amt in INR

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
4701000	Deposits Works	-	-
4703000	Interest Control	-	-
	Total Other Assets	-	-

Schedule B-20: Miscellaneous Expenditure (to the extent not written off)

Account Code	Particulars	Current Year 2023 To 2024	Previous Year 2022 To 2023
4801000	Loan Issue Expenses	-	-
4802000	Deferred Discount on Issue of Loans	-	-
	Deferred Revenue Expenses	-	-
4803000	others	-	-
	Total Miscellaneous Assets	-	-

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FRN-012264C
Chartered Accountants

NAGAR PARISHAD BUXWAHA
Receipts and Payments
1-Apr-23 to 31-Mar-24

Receipts	Amount	Payments	Amount
Opening Balance	5,05,61,737.82	**Establishment Expenses**	
Tax Revenue		Daily Wages	40,13,113.00
Property Tax C.Y.	1,74,783.00	Employee Liability -Salary Payble	1,17,56,310.00
Receivable Property Tax	2,55,198.00	Pension	3,86,500.00
Samekit Kar C.Y.	70,080.00	Recovery Payble GPF Deduction	5,63,378.00
Receiavle Samekit Kar PY	1,09,018.00	Recoveries Payable-TDS on Employees	1,38,716.00
Education Cess C.Y.	11,803.00	Remuneration & Fees Councillors	6,62,480.00
Education Cess PY	31,120.00	Vehicle Allowance	79,606.00
		Leave Encashment	12,02,438.00
Assigned Revenues & Compensation			
Stamp Duty on Transfer of Properties	2,82,926.00	**Administrative Expenses**	6,525.00
Compensation in Lieu of Octroi	1,16,83,804.00	Printing Expenses	23,035.00
Compensation in Samekit Kar	4,98,000.00	Stationery	39,465.00
Rental Income from Municipal Properties		**Audit Fees**	
Receivable Rent-Current Year	10,27,327.00	Consolidated Audit Fees	41,300.00
Receivable Rent-PY	1,05,959.00	Consolidated Professional and Other Fees	19,800.00
Rent From Markets	2,58,400.00	Technical Fees	7,500.00
Mutation Fee	3,85,642.00	Consultancy Fees,Charges	55,000.00
Shop Premium	9,64,500.00	DPR	1,57,969.00
Rent Lease of Land for Temporary	20,762.00	**Advertisement and Publicity**	
Receivable Water Tax C.Y.	21,784.00	Advertisement Expenses	2,02,324.00
Receivable Water Tax PY	1,36,882.00	Publicity Expenses	15,859.00
Urban Development Cess C.Y	90,945.00	National Festival Celebration Expense	23,809.00
Urban Development Cess PY	58,743.00		
		Operations & Maintenance	
Fees & User Charges		Bulk Purchase of Power-Electricity	6,55,069.00
Registration Fee-Labour	210.00	Fuel	9,32,956.75
Fees From Sanction of Building Plans	7,512.00	**Bulk Purchases**	
Fee-Copy of Certificate/extract	1,780.00	Sanitation/Conservancy Mat	47,674.00
Agreement Fees	22,000.00	Bulk Purchase-Engineering Store	2,750.00
Penalty & Fine-Other	55,506.00	Bulk Purchase-Electrical Store	30,800.00
Road Cutting Charges	1,92,121.00	Bulk Purchase-Others	1,25,669.00
Application Fees	7,326.00	**Hire Charges**	
Water Supply	560.00	Hire Charges Of Machineries	4,500.00
Fee Rti Act	4,662.00	Hire Charges Vehicle	2,07,877.00
Charges for Supply of Water By Tankers	4,206.00	Tent Kiraya	4,248.00
BUS STAND SHULK	4,46,610.00	**R & M-Infrastructure Assets**	
Charges for NOC-Charges	150.00	Water Ways	85,689.00
Sale & Hire Charges		R & M-Fogging Machine	3,850.00
Sale of Tender Papers	4,16,000.00	Parks, Nurseries & Gardens	3,000.00
Interest Earned		Painting Work	50,658.00
Interest-Saving Bank Account	11,79,304.00	R&M Other Structure	4,500.00
Other Income		Tankers	18,730.00
Deposits Forfeited	56,804.00	R&M Vehicle Others	47,979.00
Misc Income	8,140.01	Computers	17,580.00
Deposits with External Agencies	1,48,169.00	R&M Motor Pump	18,000.00
Swanidhi	4,82,091.00		
		Other Operating & Maintenance Expenses	
Grants,Contribution for specific purposes		Testing & Inspection Charges	4,800.00
Grants-Central Govt.		Garbage & Clearance Expenses	19,470.00
Central Finance Commission	45,41,630.00	O & M-Others	53,817.01
Grant GoI-RAY/HFA	7,06,15,000.00		
MPLAD (Local Area Development Funds)	2,78,500.00	**Programme Expenses**	
Nulm Pfms	1,87,859.00	Consolidated Election Expenses	51,420.00
Grant GoI-NULM	1,60,151.00	Consolidated Own Programme	1,73,266.00
Grants-State Govt.		**Revenue Grants, Contribution and Subsidies**	
Grants From State Finance Commission	38,13,000.00	Self Employment Program (SEP)	92,500.00
Grants for Road Development	16,23,972.00	Swanidhi	3,26,030.00
Grant Go Mp Mulbhoot	23,88,192.00	BLC	7,06,15,000.00
Grant GoMP-Special For Kayakalp	19,00,000.00	Anthiyasthi Saheta Rashi	1,54,000.00
Grant GoMP-Special For SDMF	48,00,000.00	Sambal Yojna	15,000.00
Grant GoMP-Special Fund for ULBs	12,00,000.00		
Bhartiya Swatchta Mission	17,65,998.00	**Other Liabilities**	
Special Purpose Fire Vehicle	9,37,500.00	Hudco Loan	2,50,000.00
Grant-Gomp-Sambal Yojna	80,000.00	Interest-Loan from HUDCO	1,49,138.00
Security Deposit	15,500.00	Security Deposit	2,99,922.00
Water Deposits	10,000.00	Professional Tax	41,045.00
GSTR-1	2,07,670.00	Labour Tax Deduction	1,85,153.00
		Recoveries Payable-Royalty	7,41,225.00
		GSTR-1	2,07,670.00
		Gst/TDS	6,76,155.00
		TDS On Contractor\supplier	6,87,262.00

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
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FRN-017204C
Chartered Accountants

		Fixed Assets	
		Vehicle-Others	3,03,652.00
		Other Furniture	4,318.00
		Sewerage and Drainage-Drain-Open	28,190.00
		Deposits with External Agencies	1,45,600.00
		Creditor	3,55,17,897.39
		Closing Balance	**3,19,08,349.68**
Total	**16,43,07,536.83**	Total	**16,43,07,536.83**

Nagar Parishad Baxwaha
Chief Municipal Officer

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
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Nagar Parishad Baxwaha
Accounts Officer

PATIDAR & ASSOCIATES
FRN-0122
Chartered Accountants

NAGAR PARISHAD BAXWAHA
CASHFLOW STATEMENT
FOR THE PERIOD 01st APRIL 2023 TO 31st MARCH 2024

Amt in INR

Particulars		Current Year 2023 To 2024	Previous Year 2022 To 2023
	[A] Cash flows from operating activities :-		
	Gross surplus/ (deficit) over expenditure	2,45,933.28	(45,94,383.29)
Add: Non Cash Expenses & Non Operating Income :	Adjustments for Depreciation	74,57,420.39	28,75,596.68
	Interest & finance expenses	1,49,138.00	65,632.55
Less: Non Operating Income & Gains	Adjustments for Profit on disposal of assets	8,36,251.00	
	Net Of Adjustments Made To Municipal Funds		
	Revenue Grants, Contibution And Subsidies	11,79,304.00	
	Interest Income	-	-
	Investment income	-	
	Other non- operating Income		
Adjusted income over expenditure before effecting changes in current assets and current liabilities and extra ordinary items		58,36,936.67	(16,53,154.06)
Changes in current assets and current liabilities	(Increase) / decrease in Stock in hand	-	
	(Increase) / decrease in Sundry debtors	13,22,230.00	3,95,896.00
	(Increase) / decrease in prepaid expenses	-	1,714.00
	(Increase) / decrease in Loans, Advance & Deposits received	2,569.00	
	(Decrease)/ increase in Deposits received	24,61,599.60	6,52,051.00
	(Decrease)/ increase in Deposits works	-	
	(Decrease)/ increase in other current liabilities	6,44,362.00	55,14,469.07
	(Decrease)/ increase in provisions	-	(4,639.00)
	Extra ordinary items {please specify}		
Net cash generated from / (used in) operating activities [A]		**1,02,67,697.27**	**49,06,337.01**
	[B] Cash flows from investing activities :-		
Less:	(Purchase) of fixed assets & CWIP	(3,59,20,564.17)	(1,07,51,546.89)
	(Increase) / Decrease in Special funds/grants		3,64,31,828.00
	(Increase) / Decrease in Earmarked funds	(4,76,597.00)	(7,82,348.00)
	(Purchase) of Investments	-	-
Add:	Proceeds from disposal of assets		
	Proceeds from disposal of investments	-	
	Income from Bank's Interest	11,79,304.00	
	Investment Income received	-	-
Net cash generated from/ (used in)investing activities [B]		**(3,52,17,857.17)**	**2,48,97,933.11**
	[C] Cash flows from financing activities :-		
Add:	Net change in grant fund	(1,98,80,759.00)	
	Net change in reserve fund	2,56,23,474.78	
	Net change in loan fund	(2,50,000.00)	(3,31,031.00)
Less:	Interest and Finance Charges	1,49,138.00	
Net cash generated from (used in) financing activities [C]		**53,43,577.78**	**(3,31,031.00)**
	Net increase/ (decrease) in cash and cash equivalents (A + B + C)	(1,96,06,582.12)	2,94,73,239.12
	Add: Cash and cash equivalents at beginning of period	5,05,61,737.82	2,10,88,498.70
	Cash and cash equivalents at end of period	3,19,08,349.68	5,05,61,737.82
	Cash and Cash equivalents at the end of the year:		
	Cash & Bank Balances	3,19,08,349.68	5,05,61,737.82
	Total of the breakup of cash and cash equivalents	**3,19,08,349.68**	**5,05,61,737.82**

NAGAR PARISHAD BAXWAHA
Chief Municipal Officer

14/11/24
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नगर परिषद बकस्वाहा
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Accounts Officer

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Chartered Accountants

NAGAR PARISHAD BAXWAHA (the ULB) was formed with responsibility to undertake maintenance and operations of various civic amenities like ensuring cleanliness, sanitation, water supply, street lights, parks and other amusement places, shopping area, bus stand, parking place, safety and shelter of visitor, burial ground, healthcare facilities, development and regulation of construction of houses, commercial complexes, permission and regulation of hoardings and many other things in connection with civic amenities

REVENUE

These activities requires funds to be deployed. Hence the ULB generally has following sources of funds:

Taxes and Rental: Levied in the form of Property Tax, Water Tax, Sewerage Tax, Market Rent, Shop Rent etc.

Grants: These are received from various institutions such as State Government, Central Government, NGOs, Other funding agencies

Loans: These are received from State Government, Central Government, PSUs, other bilateral agencies

Fees: Such as approval fees parking fees, ride fees, mela fees, etc.

CREATION OF ASSETS

Amount spent on acquiring, constructing any asset which is of enduring nature and benefit of which go beyond any one accounting year. The assets can further be bifurcated into:

- Immovable Assets such as land, building, parks, hospital, library, roads etc.
- Movable assets such as vehicle, furniture fixtures, office equipment's, Gadgets, cash and bank balances, fixed deposit receipts, revenue receivables, prepaid expenses etc.

FINANCIAL FRAMEWORK

After the adoption of double entry accounting concepts and principles, the ULB's were able to measure the financial performance and status. The initiative of GoMP to converge accounting from single entry to new systems is an appreciable step towards the economic reforms in the state. The ULB's now have to strictly follow some accounting concepts like Accrual, Accounting Period,

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
जिला-छतरपुर म0प्र0

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FRN-012264C
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Materiality, Consistency, Going Concern and has to prepare, in addition to prevailing statements, the Balance Sheet, Income and Expenditure and Cash flow statement.

FINANCIAL STATEMENT

BALANCE SHEET

An organization prepares a balance sheet at the year-end comprising of those account heads, which are having a balance at that year-end. It is a statement of affairs of the financial position of the ULB as at a reporting date.

INCOME AND EXPENDITURE STATEMENT

An Income and Expenditure Account is statement of financial performance of the ULB and shows the excess of income over expenditure or vice-versa i.e. surplus or deficit for the reporting period

CASHFLOW STATEMENT

A statement wherein the use and source of funds is summarised. It provides the clear picture of flow of funds of the ULB.

BANK RECONCILIATION STATEMENT

A statement to reconcile the differences between cashbook and bank account transactions.

RECEIPT & PAYMENT STATEMENT

Receipt and payment during the year under various heads/scheme along with the balance at year end as per bank account or cash balance.

ACCOUNTING CONCEPTS

ACCRUAL

Under the cash system of accounting, the revenues and expenses are recorded only if they are actually received or paid in cash, irrespective of the accounting period to which they belong. But under the accrual concept, occurrence of claims and obligations in respect of incomes or expenditures, assets or liabilities based on happening of any event, passage of time, rendering of services, fulfilment (partially or fully) of contracts, diminution in values, etc., are recorded even though actual receipts or payments of money may not have taken place.

ACCOUNTING PERIOD

Although the 'going concern" concept stresses the continuing nature of the entity, it is necessary for an organisation (e.g. ULB) to review how it is performing. The preparation of financial statements at periodic intervals helps in taking timely corrective action and developing appropriate strategies. The accounting period is normally considered to be of twelve months.

MATERIALITY

The accounts and the financial statements should impart importance to all material information so that true and fair view of the state of affairs of the entity is given to its beneficiaries. unimportant items are not disclosed separately and are merged with other items

CONSISTENCY

The convention of consistency facilitates comparison of financial performance of an entity from one accounting period to another. This means that the accounting principles followed by an entity should be consistently applied by it over the years.

GOING CONCERN

It is assumed that the organisation will continue for a long time, unless and until it has entered into a state of liquidation. It is as per this concept, that the accountant does not take into consideration the market value of the assets while valuing them, irrespective of whether the market value is higher or lower than the book value.

BACKGROUND

The financial statement of the NAGAR PARISHAD BAXWAHA (the ULB), are prepared following the principles and procedures prescribed under MPMAM. The accounts were prepared electronically using ERP software-Tally on the basis of information and documents maintained by the different department, specifically accounts department, of the ULB. The ULB simultaneously also prepares its accounts manually in the form of cashbook, registers and vouchers. These

FRN-012?4C

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
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manual accounts forms the basis of accounting in ERP software. It is the prime responsibility of the management of the ULB to keep authentic and reliable documents.

The Income & Expenditure and Receipt & Payment Statements are prepared for the period covering from 1st April 2023 to 31st March 2024.
The Balance Sheet is prepared depicting financial status of the ULB as on 31st March 2024.

Various aspects of the Financial Statements in descriptive manner is presented herein:

MUNICIPAL FUND

Schedule B-1

This fund represents accumulated amount of assets over liabilities. In accordance with the Madhya Pradesh Municipal Accounts Manual (MPMAM) assets and liabilities existing as on 31.03.2024 have been identified after following detailed process of compilation of data and information. Thereafter the excess of assets over liabilities have been treated as the closing balance of the Municipal Fund

Considering the long period covered in the present exercise, chances of omission cannot be fully overlooked. Hence it is proposed that in future, in case it is found that any assets or liabilities was either missed or stated at a lesser/higher value then corresponding adjustment would be made in that subsequent period in the Municipal Fund Account and due disclosure would be made in the notes on accounts.

Adjustments relating to debtors balances at year were made thorough municipal fund.

EARMARKED FUND

Schedule B-2

ULB has created sanchit nidhi fund out certain % of revenue collection made during the year.

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
जिला-छतरपुर म.प्र.

RESERVES

Schedule B-3

Assets under Building, Roads, Bridges, Sewerage and Drainage, Public Lighting, Plant and Machinery, Vehicle, Office and Other Equipment's, Furniture & Fixtures, Parks and Playgrounds etc. were identified to have been built from Grant funds, from the government and have been separately reflected in the Fixed Assets Schedule and the Balance sheet and the corresponding figure, after taking effect of the Accumulated Depreciation, has been duly shown as "Grant Against Fixed Assets" in the Balance Sheet

GRANT AND CONTRIBUTION

Schedule B-4 & 4A

Grants and contributions (hereinafter jointly referred as Grants) are one of major source of funds, particularly for fixed assets.
As per the accounting policy framed under the MPMAM, value of assets created out of specific grant are to be reduced from such grant amount. Any asset received in form of grant is to be shown at nominal value of Rs. 1/- in the financial statements.
Any amount which remains unutilized from the grant is to be treated as liability. Accordingly, with the help of available records in the ULB and based on information so obtained from various documents, amount of unutilized grants are reflected under this financial statement.
Grants received or receivable in respect of specific revenue expenditure are recognized as income in the accounting year in which the corresponding revenue expenditure is charged to the Income and Expenditure Account.

LOANS

Schedule B-5 & B-6

ULB has outstanding loan from HUDCO at the end of current year. Quarterly repayment along with interest has been made during the year.

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मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
जिला-छतरपुर, म0प्र0

FIXED ASSETS, CWIP AND DEPRECIATION

Schedule B-11

Fixed assets are created where there is an outright purchase and having value more than Rs 5000/-. All assets costing less than Rs.5,000 (Rupees Five thousands) is treated as expense/charged to Income & Expenditure Account.

Generally the assets constructed during the year for which completion has been approved by the respective department of the ULB is transferred to Fixed Assets.

Depreciation is provided at Straight Line Method on the basis of useful life of the assets as prescribed under MPMAM. Depreciation is provided at full rates for assets, which are purchased/constructed before October 1 of an Accounting Year. Depreciation is provided at half the rates for assets, which are purchased/constructed on or after October 1 of an Accounting Year Depreciation on opening balance of the assets is charged based on useful life of the assets at full rates considering the carrying value as cost of acquisition.

DEPOSITS

Schedule B-7 & B-8

Deposits includes Security deposits, revenue deposits, EMD, performance guarantee and other withheld amount by the ULB.

INVESTMENTS

Schedule B-13

ULB has no investments during the year.

STOCK/STORES

Schedule B-14

Stock of regularly used items were kept by the ULB and the balances at year end were carried forward to next year.

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
जिला-छतरपुर, म0प्र0

PATIDAR & ASSOCIATES
FRN-012264C
Chartered Accountants

DEBTORS

Schedule B-15

Income of the ULB from taxes and rentals were booked in the basis of targets prepared by the revenue department each year. Against such targets the recoveries were made and the unrecovered amount were carried forward to the next year.

Adjustment made in the Debtors at year end from Municipal funds to match the closing balance of debtors with Wasooli patrak.

CASH AND BANK BALANCE

Schedule B-17

Income such as taxes and charges are generally received in cash by the ULB. This cash was deposited regularly in the bank accounts. There was no cash balance maintained by the ULB at year end. However, cash at most for one or two days was maintained which was duly deposited in bank accounts.

Bank balance was duly reconciled and Bank Reconciliation Statement is prepared to identify the differences in cashbook balance with bank balance.

CURRENT LIABILITIES

Schedule B-18, B-7, B-8, B-9

Amount payable by the ULB within 12 months is classified under current liabilities. This includes creditors for expenses, Deposits received for work contract, deductions, government dues, employee related dues etc

MISCELLANEOUS ASSETS NOT WRITTEN OFF

B-20

Any amount which was not payable or receivable is written off with the permission of the chief officer of the ULB.

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FRN-012264C
Chartered Accountants

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
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NOTES TO ACCOUNTS
NAGAR PARISHAD BAXWAHA
FY 2023-24

INCOME

IE-1 to IE-9

Following are accounted on due basis (when demand is raised)

Property and Other Related Taxes including Surcharge.

Water Tax.

Rent form Municipal Properties.

Water Supply Charges, Meter Rent, Sewerage charges, and Disposal charges.

Renewal Trade License Fees.

Notice Fee, Warrant Fee, Other Fees

Other income, in respect of which demand is ascertainable

Following are accounted on cash basis (when recovery made)

Connection Charges for Water Supply, Water Tanker Charges, and Road Damage recovery Charges, Penalties.

One time Trade License Fees, Property Transfer Charges

Other Incomes, which are of an uncertain nature or for which the amount is not ascertainable or where demand is not raised in regular course of operations.

Permission Fees, Permit Fees, Fees for Issuing Certificates, etc., Building Construction Regularization Fees, Penalties and Fine.

Collection charges or shares in collection made by ULB or any other agency on behalf of State Government.

Revenue in respect of rent and/or hire charges in respect of fire fighter, hearse, suction unit, vehicle, sale of waste and scrap

All 'Assigned Revenues' like compensation in lieu of octroi, state finance commission, stamp duty, Surcharge on transfer of Immovable properties, is accounted during the year on actual receipt basis

मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
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EXPENDITURE

IE-10 to IE-17

Employees Related Expenditures:

Expenses on Salaries (for regular and daily wages staff) and other allowances are recognized as and when they are due for payment.

Statutory deductions from salaries including those for income tax, profession tax, provident fund contribution, are recognized as liability in the period in which the corresponding salary is recognized

Leave encashment / pension are recognized as and when they are due for payment.

Contribution due towards pension and other retirement benefit funds is recognized as an expense and a liability.

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मुख्य नगरपालिका अधिकारी
नगर परिषद बकस्वाहा
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NAGAR PARISHAD BUXWAHA
Bank Reconciliation Statement FY 2023-24

S.No.	Bank Name	A/C No. Ending	Closing Bank Balance	Closing Cashbook Balance	Difference
1	SBI	6117	16,53,270.00	17,85,879.00	**-1,32,609.00**
2	SBI	3763	2,99,26,093.68	2,99,26,093.68	
3	SBI	5680	1,84,277.85	1,84,277.85	
		Total	**3,17,63,641.53**	**3,18,96,250.53**	**-1,32,609.00**

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नगर परिषद बकस्वाहा
जिला-छतरपुर,म0प्र0

SBI		
	6117	
Opening balance		
As per cashbook		
As per bank	22,68,701.00	
Difference	22,68,701.00	
		-
Closing bank balance	**Date**	**Amount**
		16,53,270.00
Less:		
Amount paid as per cashbook but not as per bank		
Less:		-
Amount received as per bank but not in cashbook		
		-
ADD		
Amount received as per cashbook but not in bank		
Recipt	31/03/2024	1,32,609.00
		1,32,609.00
Add:		
Amount paid as per bank but not in cashbook		
		-
		17,85,879.00
Closing cashbook balance	as per books	17,85,879.00
		-

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नगर परिषद बकस्वाहा
जिला-छतरपुर, म0प्र0

		3763
SBI		
Opening balance	4,81,75,057.71	
As per cashbook	4,83,47,263.18	
As per bank		-1,72,205.47
Difference		
	Date	**Amount**
		2,99,26,093.68
Closing bank balance		
Less:		
Amount paid as per cashbook but not as per bank		
		-
Less:		
Amount received as per bank but not in cashbook		
		-
ADD		
Amount received as per cashbook but not in bank		
		-
Add:		
Amount paid as per bank but not in cashbook		
Excess Paid	04/04/2023	37,814.00
Excess Paid	04/04/2023	1,34,391.47
		1,72,205.47
		2,99,26,093.68
Closing cashbook balance		**2,99,26,093.68**
		-

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SBI		
	5680	
Opening balance		
As per cashbook		
As per bank	1,05,879.96	
Difference	1,05,879.96	
		-
Closing bank balance	**Date**	**Amount**
		1,84,277.85
Less:		
Amount paid as per cashbook but not as per bank		
Less:		-
Amount received as per bank but not in cashbook		
ADD		-
Amount received as per cashbook but not in bank		
Add:		-
Amount paid as per bank but not in cashbook		
		-
		1,84,277.85
Closing cashbook balance	as per books	1,84,277.85
		-

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नगर परिषद बकस्वाहा
जिला-छतरपुर, म0प्र0
14/11/24